

**NOAA CIO Council
Meeting Minutes
November 4, 2003**

Attendees:

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|--------------------|---------------|
| Carl Staton, Chair | Nancy Majower |
| Bill Turnbull | Ron Trenti |
| Larry Tyminski | Jeremy Warren |
| Hugh Johnson | Fred Walton |
| Sarah Maloney | Becky Vasvary |
| Nancy Huang | Ira Grossman |
| Larry Curran | Bernie Denno |
| Dave Vercelli | Milton Hamiel |
| Greg Bass | Bill Martin |
| Nancy De Francesco | Jim Parker |
| Robert Kidwell | Mike Jackson |
| Gary Falk | Sandy Wine |
| John Villemarette | Mike Kane |

Decisions/Action Items: *(Assigned to, Due date)*

Introductory Remarks - Carl discussed expectations for the Council and Committees; described meeting with vendor on monitoring web performance (do we need a policy?); announced that NOAA management would like an MIS (NOAA dashboard).

- S Rewrite Terms of Reference (Chairs, 12/5/2004)
- S Review list of Councils (CIOs, next meeting)
- S Respond to NEP on creating a NOAA Enterprise Architecture and a Senior Systems Architect
 - S Decide how to proceed (CIOs, next meeting)
 - S Submit proposal to NEP (CIO, 3/1/2004)

Certification and Accreditation (C&A) - Jeremy Warren discussed use of the vulnerability scanning tool; Nancy DeFrancesco (DoC) reviewed the C7A process

Safety Council IT Issues - Bernie Denno previewed the safety presentation to the NEP

- S Safety IT issues will be done through the CAO/CIO leveraging their architecture

Data Management - Bill Turnbull and Mike Kane provided a statue report; the policy is being put into the NAO format.

S Comments on draft NAO (CIOs, 11/12/2003)

S Final NAO (Bill Turnbull, 12/31/2003)

Netscape Browser - Fred Walton addressed browser and mail client issues.

S Re-do the presentation following the guidance and return with a full plan
(Fred Walton, TBD)

Spam - Fred Walton described an offer for a 30 day trial of spam filtering service.

S Develop a detailed recommendation/plan (EMC, TBD)

Private IP Address - Gary Falk presented the issue.

S Develop a proposed policy (Gary Falk, 1/31/2004)

GSA Smartbuy - Hugh Johnson described the status of the negotiations with GSA and ESRI.

S Hugh is empowered to respond to the Department expressing NOAA's reservations on the current effort.

New Business:

S Future meetings will be scheduled for 2:00 on Thursdays.